



## Investor Relations Analyst (Temporary- Parental Leave Replacement)

Fortis Inc. (FTS/NYSE: FTS) has an exciting temporary opportunity available to join its team in St. John's, Newfoundland and Labrador as an **Investor Relations Analyst**.

We are inviting applications from accounting and finance professionals with a passion for investor relations, who can thrive in a fast-paced, dynamic workplace. Reporting to the Senior Manager, Investor Relations and Business Development, the successful candidate will play a key role and be an integral member of the Investor Relations team.

### Duties and Responsibilities:

- Assist with the preparation of quarterly earnings materials and other public disclosures;
- Create and disseminate weekly investor relations reports and quarterly board reports;
- Prepare marketing packages and assist in the planning of Fortis' marketing program;
- Support the organization's investor relations targeting process;
- Work with sellside analysts through quarterly modelling process and consensus estimates;
- Manage the investor relations email and other stakeholder inquiries;
- Develop and maintain the investor relations deliverables calendar;
- Manage investor lists and key contacts;
- Other related duties as assigned.

### Required Skills and Abilities:

- Excellent communication and interpersonal skills with the ability to present to external organizations and focus on client relationships;
- Highly motivated, with the ability to meet deadlines while managing multiple priorities;
- Highly analytical with an excellent understanding of accounting principles and financial markets.

### Education and Experience:

- Bachelor's degree in Commerce, with a concentration in accounting or finance;
- A minimum of three (3) years' experience in accounting or finance;
- Previous working experience in investor relations considered an asset;
- Chartered Professional Accountant (CPA) designation considered an asset.

We offer a competitive salary and benefits package including but not limited to:

- A comprehensive medical, dental and vision plan;
- RRSP matching program;
- Employee share purchase plan;
- Health and wellness reimbursements;
- Employee and family assistance programs;
- Opportunities for training and development.

Fortis is an exciting and invigorating place to work. We are committed to creating a workplace where all employees feel empowered to bring their authentic selves to work. We respect the unique experiences and perspectives of our people and know that together we can generate bold ideas and strong results. We strive to provide a safe, inclusive, and sustainable workplace where our employees can grow, succeed, and reach their ultimate potential.

In this role you will have the option to participate in a hybrid workplace model subject to business or operational needs.



Qualified and interested persons should email [careers@fortisinc.com](mailto:careers@fortisinc.com) on or before **April 17, 2024**.  
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